



TRACODI

*Ho Chi Minh City, 26<sup>th</sup> November, 2020*

No.: 24/2020/TBĐH-HĐQT-TCD

## POSTAL BALLOT NOTICE

**To: Shareholders of Transport and Industry Development Investment Joint Stock Company (TRACODI)**

- Pursuant to the Law No 68/2014/QH13 passed by the National Assembly of the Socialist Republic of Vietnam on Enterprise on 26 November 2014;
- Pursuant to the Law No 70/2006/QH11 2006 passed by the National Assembly on 29 June 2006 on Securities; the Law No 62/2010/QH12 passed by the National Assembly on 24 November 2010 on amending and supplementing a number of articles of Law No 70/2006/QH11 on Securities;
- Pursuant to the Charter of Transport and Industry Development Investment Joint Stock Company (TRACODI) passed by BOD (under Appointment of Proxy of the AGMs on 20 May 2020) on 16 September 2020 (which was amended and supplemented at its 12<sup>th</sup> session);
- Pursuant to Resolution No. 51/2020/NQ-HĐQT-TCD approved by BOD on 28 October 2020 on the vote through postal ballot in November 2020;
- Pursuant to Resolution No. 56/2020/NQ-HĐQT-TCD approved by BOD on 25 November 2020 on the content, documents and a list of shareholders to vote through postal ballot in November 2020;

TRACODI would like to inform Shareholders about your voting rights by the vote through postal ballot as follows:

1. Eligibility: Shareholders recorded in the list of owners of TRACODI on the record date closed on **18 November 2020** provided by Vietnam Securities Depository – Ho Chi Minh City Branch
2. Voting rate (exercise ratio): Number of votes a shareholder has corresponds to number of shares he owns (01 share = 01 vote).
3. Voting time: Start from **26 November 2020** and end at **4:30 p.m. on 7 December 2020**.
4. Venue: The headquarters of TRACODI located at 89 Cach Mang Thang Tam Street, Ben Thanh Ward, District 1, HCM City.
5. The postal ballot documents and the proposals are available to shareholders in the GMS's page of the Company's website: : <http://www.tracodi.com.vn/quan-he-nha-dau-tu/cong-bo-thong-tin>.

- a. Proposal to increase Charter Capital of the Company by insurance of private placement of bonds.
- b. Proposal to reduce economic branches of the business lines of Transport and Industry Development Investment Joint Stock Company due to no demand.
- c. Proposal to amend the Charter of Transport and Industry Development Investment Joint Stock Company (TRACODI) (which is amended and supplemented at its 13<sup>th</sup> session) (attached the Draft of the Charter).
- d. Proposal to ask for approval on amendments to the Internal Regulations on Corporate Governance (which is amended and supplemented at its 2<sup>nd</sup> session) (attached the Draft of the Internal Regulations on Corporate Governance).

Please give your opinion by filling in **Postal Ballot Form** attached and return your vote by sending back the headquarters of TRACODI and it must arrive our office no later than **4:30 p.m. on 7 December 2020** by following ways:

- ❖ Postal Ballot Form, after being filled in, must be sent by registered mail (enclosed with envelope provided by the Company), addressed to:  
**Vote Counting Committee/Secretaries - Transport and Industry Development Investment Joint Stock Company (TRACODI)**  
**89 Cach Mang Thang Tam, Ben Thanh Ward, District 1, HCM City, Vietnam**  
Tel: +84 28 38330314/5 Ext: 273
- ❖ Send scan files via fax: **+84 28 3833 0317**
- ❖ Send scan files to email address: [ngoc.hnm@tracodi.com.vn](mailto:ngoc.hnm@tracodi.com.vn)  
or [binh.ttm@tracodi.com.vn](mailto:binh.ttm@tracodi.com.vn)

Kind regards,

**Recipients:**

- As above;
- Archived: BOD, BS Dept., IR Dept.

**Attachment:**

- Postal ballot form (PBF);
- Proposal No. 25/2020/TTĐH-HĐQT-TCD
- Proposal No.26/2020/TTĐH-HĐQT-TCD
- Proposal No.27/2020/TTĐH-HĐQT-TCD
- Proposal No.28/2020/TTĐH-HĐQT-TCD
- Draft Resolution of General Meeting of Shareholders (the vote by postal ballot)
- A closed envelop including registered address of TRACODI for the return of shareholders' votes.

**FOR AND ON BEHALF OF BOD**

**CHAIRMAN**



**Nguyễn Ho Nam**

